

**Elizabeth Simcoe Jr. PS, Guildwood Jr. PS,
Jack Miner Sr. PS and Poplar Road Jr. PS**

Pupil Accommodation Review

Working Meeting #5 – March 5, 2018



Agenda

- Welcome and Introductory Remarks
- Introduction of PARC Members
- Meeting Norms and Procedures
- Pupil Accommodation Review
 - Establishment of a PARC
 - PARC Membership
 - Role of a PARC
 - Process to Date
- Information about Schools in this Review
 - Updated Student Accommodation and Enrolment Data
- Board-Directed Pupil Accommodation Option
- Next Steps
- Schedule of Meetings
- Questions and Comments

Meeting Norms

- Meetings will be chaired by Superintendent of Education
- All Committee members will give fair and respectful consideration to the suggestions of others
- Information will be shared in a polite and meaningful way
- Comments will support the needs of the whole Guildwood community

Meeting Procedures

- PARC meetings will be conducted by the Superintendent of Education following the agenda and its timelines, keeping order through a speaker's list and orderly progression through the business on the agenda
- Participants may speak when acknowledged by the Chair; please raise your hand to be recognized
- To ensure all PARC members are able to fully participate, staff shall facilitate a democratic decision-making process that will include members presenting motions, and the PARC considering them through a process that includes an attempt at consensus or majority vote where necessary (Revision to Policy P068 and Procedure PR598)

Meeting Procedures continued

- Information presented by resource people will be allowed to proceed uninterrupted with questions asked at the end of the presentation
- Attendance will be recorded at all PARC meetings
- Written submissions can be given to the Superintendent of Education
- Email submissions may be submitted to:

accommodationreviews@tdsb.on.ca

Pupil Accommodation Review

- A Pupil Accommodation Review is a Ministry-mandated process that is used to make important decisions about the future of a school or group of schools.
- A Pupil Accommodation Review Committee is established where changes under consideration include the closure of a school; or relocation of a grade, grades, or program where more than 50% of the enrolment of a school is impacted to address low enrolment and under utilization.
- A comprehensive Initial Staff Report outlining the preferred student accommodation option was presented to the Board of Trustees at its Regular meeting on November 23, 2016, and Trustees approved the establishment of a Pupil Accommodation Review for Elizabeth Simcoe Jr, Guildwood Jr, Jack Miner Sr and Poplar Road Jr PS .

Pupil Accommodation Review continued

- The PARC process was conducted between February 2017 and June 2017. Four working meetings and three public meetings were held.
- A Final Staff Report recommending the preferred student accommodation option was presented to the Board of Trustees at its Regular meeting on June 21, 2017, and Trustees directed staff to reconvene the PARC to consider Option5.

Pupil Accommodation Review continued

From the Board minutes:

The Board decided that the following accommodation option proposed by the Pupil Accommodation Review Committee for Elizabeth Simcoe Junior Public School, Guildwood Junior Public School, Jack Miner Senior Public School and Poplar Road Junior Public School, as presented in the report, be referred back to the Pupil Accommodation Review Committee:

Close Jack Miner Senior Public School, expand Guildwood Junior Public School to Junior Kindergarten to Grade 8; expand Elizabeth Simcoe Junior Public School to a Junior Kindergarten to Grade 8; and expand Poplar Road Junior Public School to Junior Kindergarten to Grade 8.

Pupil Accommodation Review continued

The initial reasons for this review are still valid:

- Low enrolment at:
 - Guildwood Jr PS - **116** Regular program students **(119 for 2017)**
 - Jack Miner Sr PS - **134** Regular Program students **(129 for 2017)**
 - ❖ Program opportunities for students / Program viability
- Utilization Rates below 65%:
 - Guildwood Jr PS - **47%** **(49% for 2017)**
 - Jack Miner Sr PS - **49%** **(49% for 2017)**
- All three junior schools have high Facility Condition Indices (EDU):
 - Elizabeth Simcoe Jr PS - **58%** **(66% for 2017 & 83% in 5 years)**
 - Guildwood Jr PS - **72%** **(56% for 2017 & 60% in 5 years)**
 - Poplar Road Jr PS - **105%** **(67% for 2017 & 69% in 5 years)**

PARC Membership

Committee Members

- Superintendent of Education for the schools in the review
- Up to four parents from each school in the review
- Three secondary school students
- Principal from each school in the review
- Principal from outside of the review area

Local Trustee, a member from the Guildwood Village Community Association and a member from the French as a Second Language Advisory Committee (FSLAC) are ad hoc members

Role of the PARC

The role of the Pupil Accommodation Review Committee is an advisory one and the committee will be a conduit for information shared between the school board and the affected school communities.

The PARC may comment and seek clarification on the initial staff report.

The PARC may provide other accommodation options, which must include supporting rationale.

The PARC's feedback will be compiled and presented to the Board of Trustees as a section of the final staff report.

The PARC does not make decisions about:

- The future use of a school building
- The use of a school building by external organizations or partners

Role of the PARC continued

The Final Staff Report will include a community consultation section with feedback from:

- the PARC
- public consultations
- municipalities and other community partners

received prior to and during the review.

Final decisions on school closures are made by the Board of Trustees

Program Drivers

- **Program Choice** - Offer a variety of program choices to all learners including adults
- **Equity** - Provide equity of opportunity and access to programs
- **Fair Access to Specialized Programs and Schools** - Achieve a fair and equal distribution of specialized programs and specialized schools
- **Viability** - Ensure viability of program

Accommodation Drivers

- **Good Distribution of Schools** - Maintain a distribution of elementary schools within walking distance and secondary schools with good access to public transit and eliminate redundancy (schools in close proximity)
- **Minimal Transitions** - Minimize school transitions for students
- **Minimal Use of Portables** - Minimize the use of portables (three is acceptable if space allows)
- **Service Integration** - Integrate services in schools (wherever possible)
- **Good Utilization** - Target utilization rates of 80% to 90% (review schools at 65% or less and schools over 100% utilization rate)
- **Distinct Attendance Areas** - Avoid shared attendance boundary and split attendance areas
- **Efficient Use of Space** - Use existing space in schools efficiently to balance enrolments

Process to Date

Long-Term Program & Accommodation Strategy (LTPAS)

Board Approval - May 2015 & June 2016

Local Feasibility Team (LFT)

LFT Meetings - June 1, 2016, June 22, 2016, September 23, 2016 & October 13, 2016

Guildwood Community Meeting - October 20, 2016

*Initial Staff Report to Planning and Priorities Committee requesting approval to start PARC
November 16, 2016*

Board Approval to start PARC – November 23, 2016

Pupil Accommodation Review Committee (PARC)

Process to Date continued

Pupil Accommodation Review Committee (PARC)

PARC Working Meetings – February 2, 2017 & February 9, 2017

PARC Public Meeting February 21, 2017

PARC Working Meetings – March 7, 2017 & April 20, 2017

PARC Public Meeting – Community Deputations - April 20, 2017

PARC Public Meeting – May 2, 2017

*Public Delegations and Final Staff Report to Planning and Priorities Committee requesting –
June 5, 2017*

Board decision to reconvene PARC – June 21, 2017

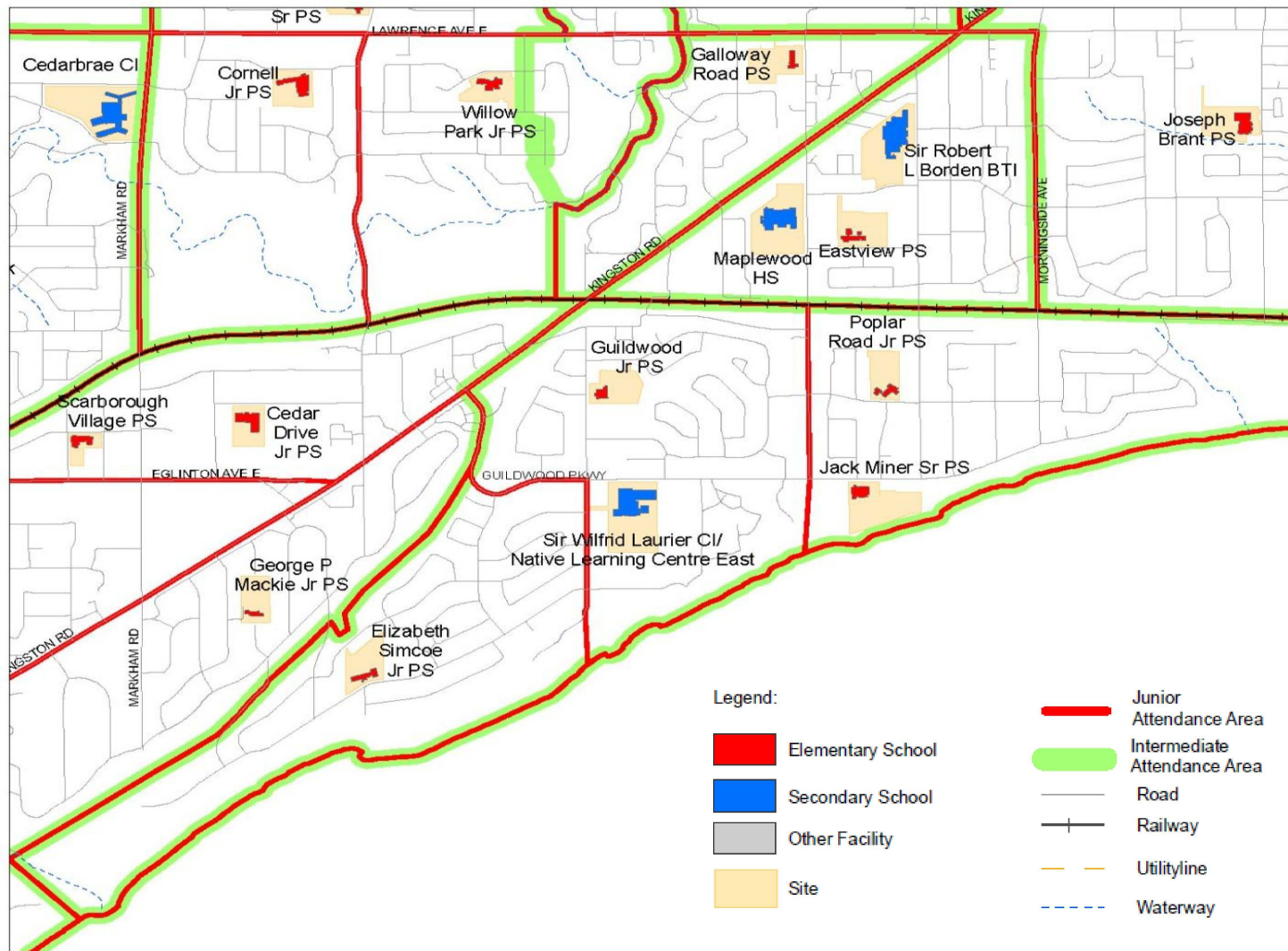
Pupil Accommodation Review Committee (PARC) - Continued

Information about Schools in this Review

Initial Resource Binder included:

- Policy P068: Accommodation and Program Review
- Operational Procedure PR598: Pupil Accommodation Review
- Terms of Reference for Pupil Accommodation Review Committees
- Initial Staff Report
- School Information Profile
- Local Feasibility Study Accommodation & Enrolment Data Package

Map of School Locations & Attendance Areas

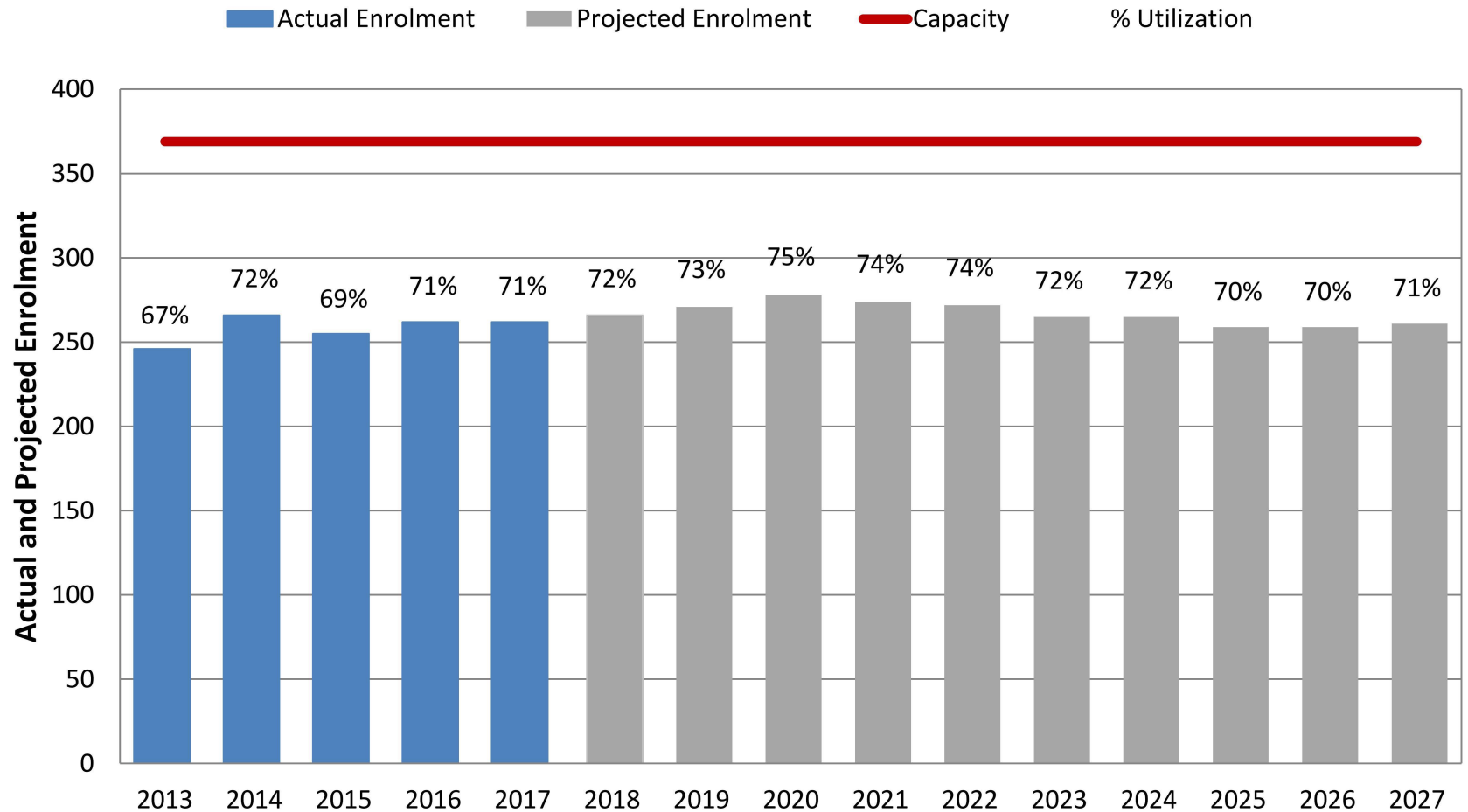


Information about Schools in this Review

	Elizabeth		Jack	Poplar
Site Details	Simcoe	Guildwood	Miner	Road
Grades Served	JK-6	JK-6	7&8	JK-6
Year Built	1963	1958	1971	1959
Site Size Acres	6.0	6.0	11.3	6.9
Facility Size Sq Ft	45,116	29,900	63,163	33,821
Facility Capacity	369	242	354	275
Portables on Site 2017/18	0	0	0	0
Ministry Facility Condition Index 2016	58%	72%	30%	105%
Ministry Facility Condition Index 2017	66%	56%	39%	67%
Ministry 5 Year FCI as of 2017	83%	60%	99%	69%

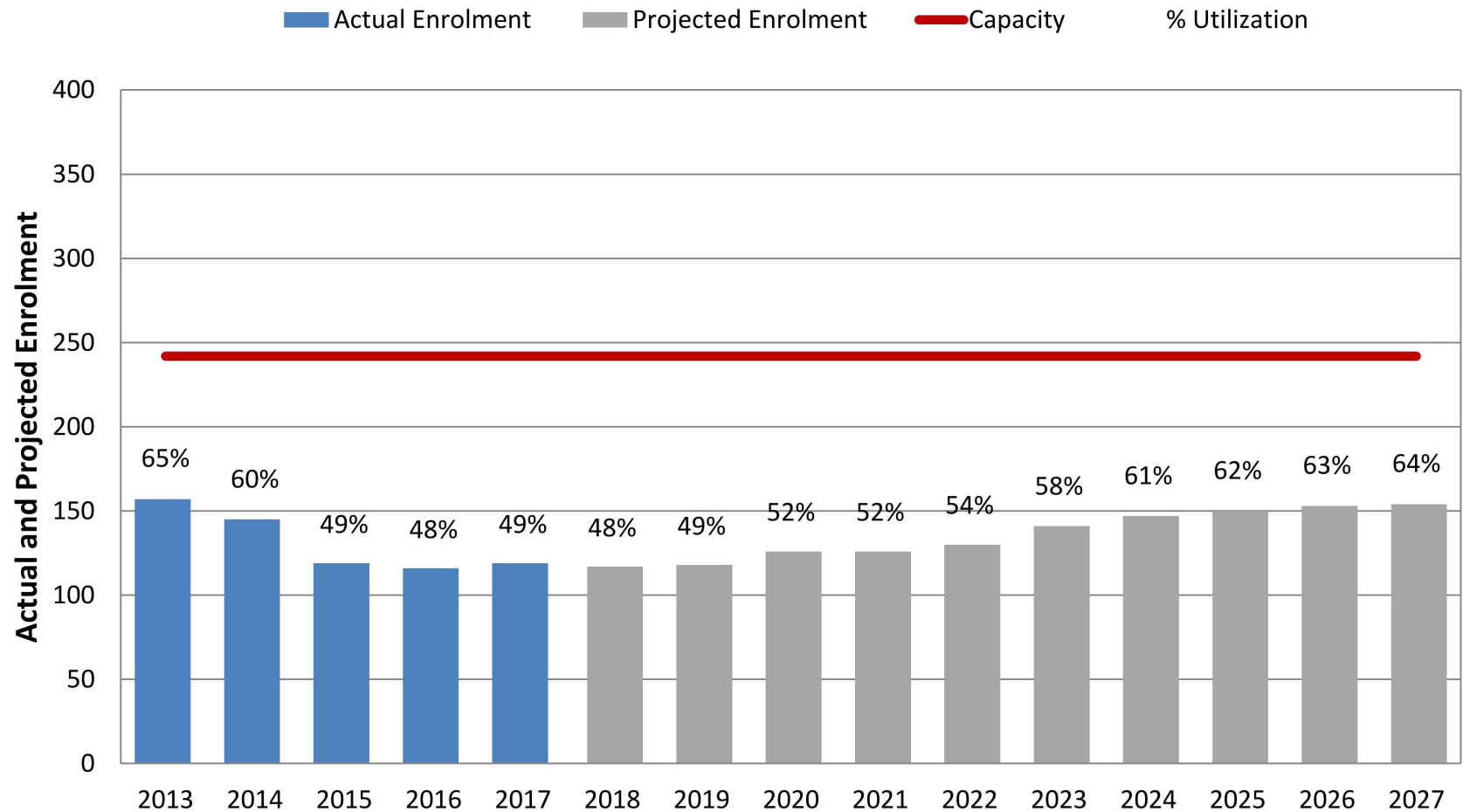
Review of Historic & Projected Enrolment

Elizabeth Simcoe Junior PS



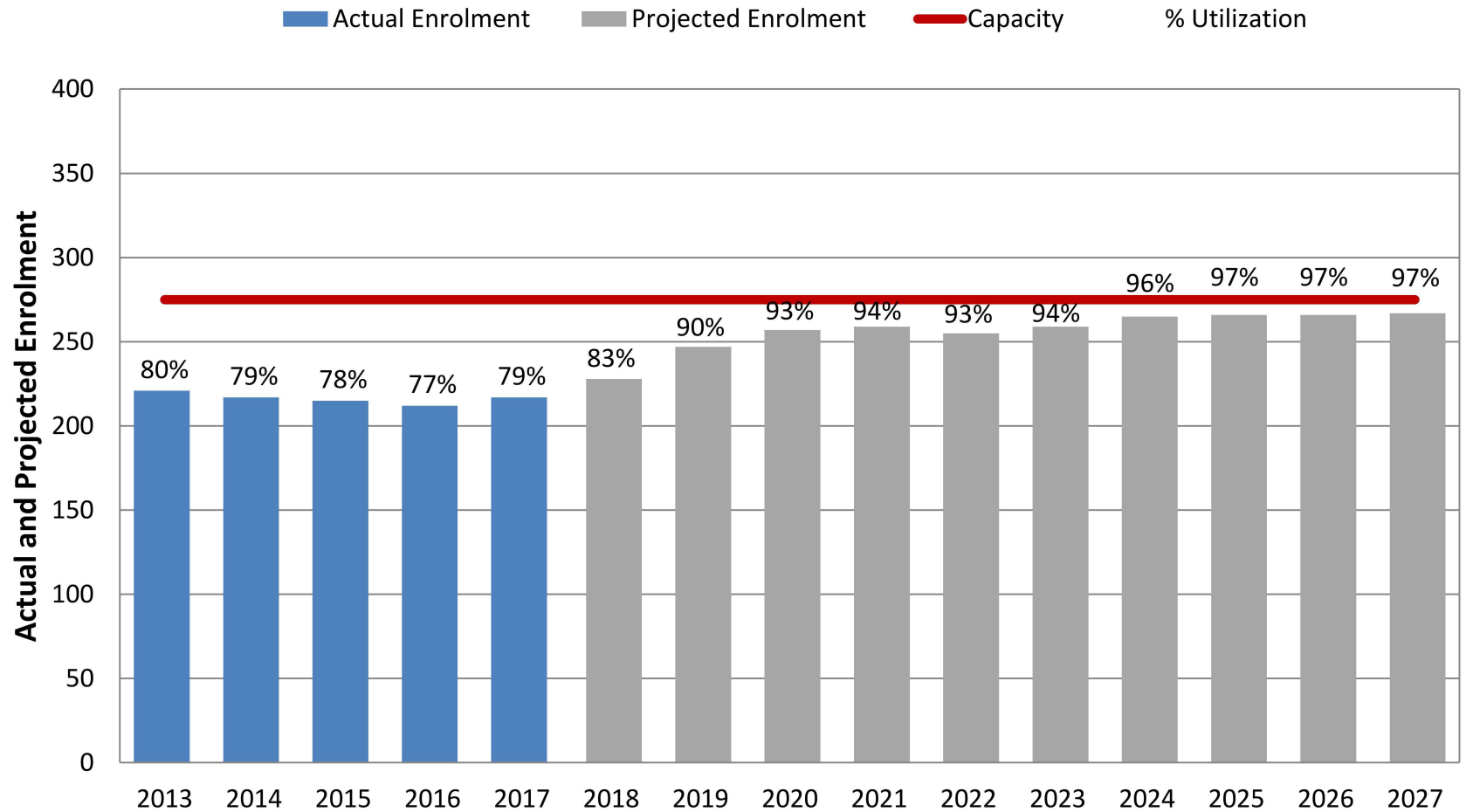
Review of Historic & Projected Enrolment

Guildwood Junior PS



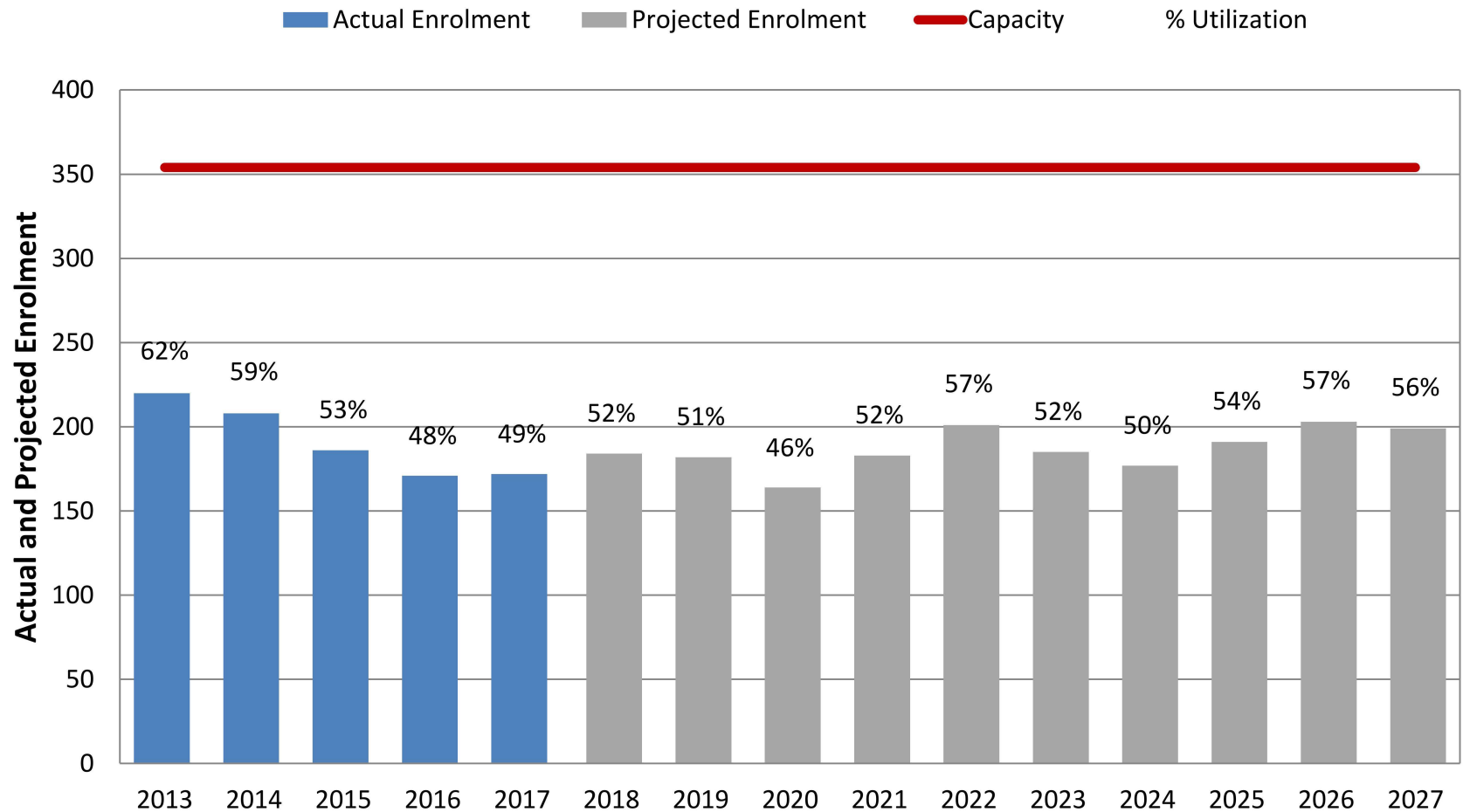
Review of Historic & Projected Enrolment

Poplar Road Junior PS



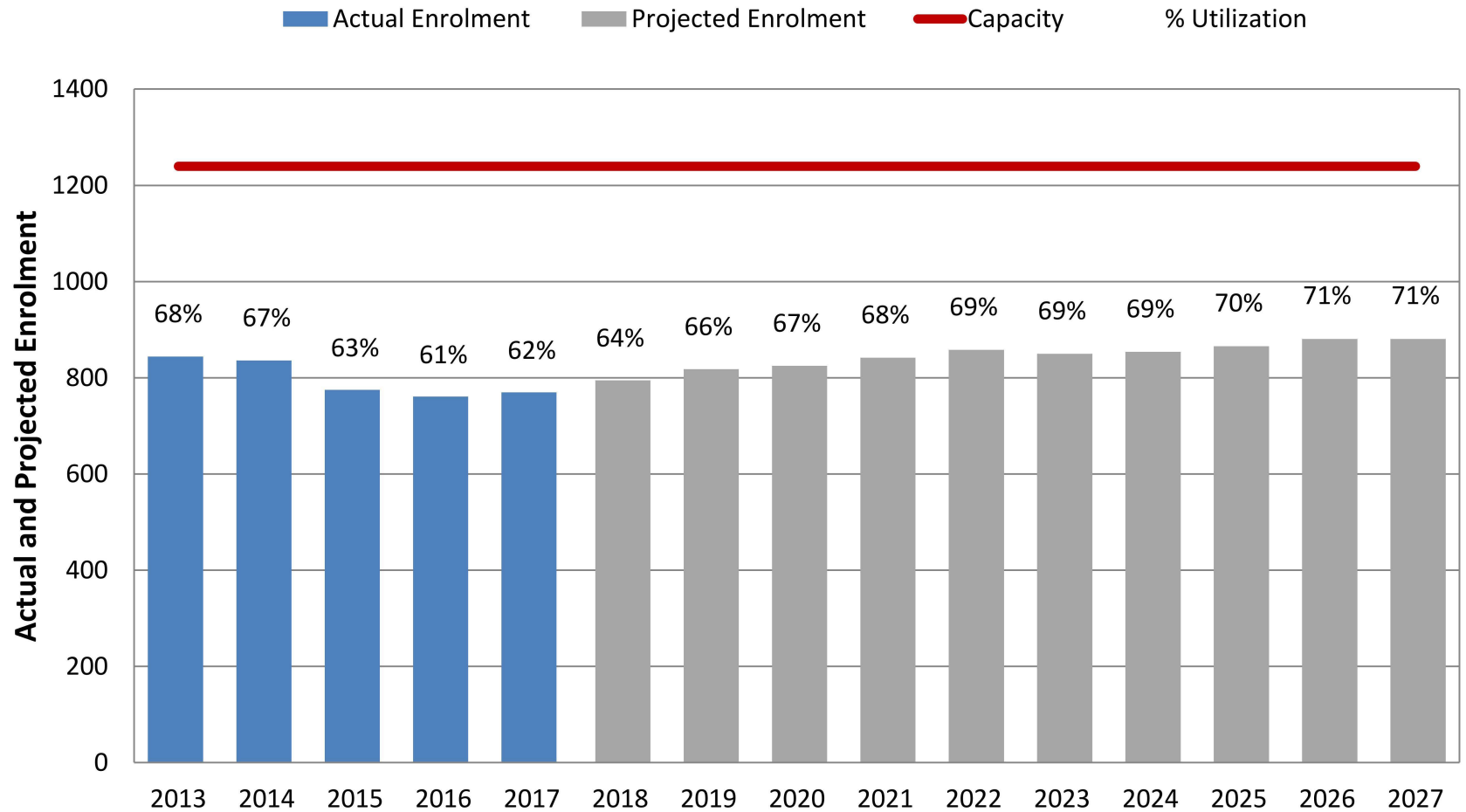
Review of Historic and Projected Enrolment

Jack Miner Senior PS



Review of Historic & Projected Enrolment

Total for All Four Schools



Actual Enrolment by Program & Grade – Oct 31, 2017

School	Program	JK	SK	Gr1	Gr2	Gr3	Gr4	Gr5	Gr6	Gr7	Gr8	Total
Elizabeth Simcoe Jr PS	Regular	26	22	29	26	30	19	22	22			196
	LD						2	1	5			8
	Gifted						17	16	21			54
	HSP							3	1			4
Total		26	22	29	26	30	38	42	49			262
Guildwood Jr PS	Regular	22	15	6	15	18	9	9	20			114
	HSP					1			4			5
Total		22	15	6	15	19	9	9	24			119
Poplar Road Jr PS	Regular	22	16	19	24	26	12	19	13			151
	Fre Ext						24	11	13			48
	DD/DH			1	6		4	2	4			17
	HSP								1			1
Total		22	16	20	30	26	40	32	31			217
Jack Miner Sr PS	Regular									60	58	118
	Gifted									27	16	43
	HSP									4	7	11
Total										91	81	172
Total All Schools	Total	70	53	55	71	75	87	83	104	91	81	770

Range of Options to Address Under-Utilization

- School Closures
 - Capital funding to improve facility condition (Retrofit, Addition, Replacement)
- Re-configuration of grades offered by school
- Changes to existing Attendance Boundaries
- Assigning students from new residential developments in neighbourhoods with over-utilized schools to schools with surplus pupil places
- Adding programs to schools with surplus pupil places
 - Special Education, French Immersion, French Extended

Options Analyzed by PARC in 2017

Option 1

- Close Guildwood Jr PS;
- Maintain Jack Miner Sr PS;
- Construct new JK-6 facilities at Elizabeth Simcoe Jr PS and Poplar Road Jr PS.

Option 2

- Close Guildwood Jr PS;
- Close Jack Miner Sr PS;
- Construct new JK-8 facilities at Elizabeth Simcoe Jr PS and Poplar Road Jr PS.

Options Analyzed by PARC in 2017 continued

Option 3

- Close Guildwood Jr PS;
- Close Poplar Road Jr PS;
- Construct new JK-8 facility at Elizabeth Simcoe Jr PS;
- Convert the Jack Miner facility into a JK-8 Public School with an 11 room addition.

Option 4

- Close Guildwood Jr PS;
- Construct new JK-5 facilities at Elizabeth Simcoe Jr PS and Poplar Road Jr PS;
- Convert Jack Miner into a Grade 6 to 8 Middle School with minor facility retrofits.

Options Proposed by PARC in 2017

Option 5

- Close Jack Miner Sr PS;
- Convert Elizabeth Simcoe Jr PS into a JK-8 Public School including a 1 room addition;
- Convert Guildwood Jr PS into a JK-8 Public School;
- Convert Poplar Road Jr PS into a JK-8 Public School including a 4 room addition.

Option 6

- Close Poplar Road Jr PS;
- Convert Elizabeth Simcoe Jr PS into a JK-8 Public School including a 1 room addition;
- Convert Guildwood Jr PS into a JK-8 Public School;
- Convert Jack Miner Sr PS into a JK-8 Public School including a 2 room addition.

Options Proposed by PARC in 2017 continued

Option 7

- Close Poplar Road Jr PS;
- Maintain Guildwood Jr PS;
- Convert Elizabeth Simcoe Jr PS into a JK-8 Public School including a 1 room addition;
- Convert Jack Miner Sr PS into a JK-8 Public School.

Option Proposed by Community Member in 2017

Option 8

- Close Jack Miner Sr PS;
- Maintain Elizabeth Simcoe Jr PS;
- Maintain Poplar Road Jr PS;
- Convert Guildwood Jr PS into a JK-8 Public School including a 5 room addition

Analysis of Board-Directed Option

Proposed Changes :

- Close Jack Miner Sr PS
- Convert Elizabeth Simcoe Jr PS into a JK-8 Public School
 - Proposed Capital Improvements:
 - Convert open concept area on second floor into 4 separate classrooms;
 - Convert existing Gymnasium into 2 Classrooms or a Child Care Centre (the existing 2 Rooms used for Child Care would be converted back into Classrooms);
 - Construct a new Gymnasium;
 - Install an elevator and barrier-free washrooms.
- Convert Guildwood Jr PS into a JK-8 Public School
- Convert Poplar Road Jr PS into a JK-8 Public School
 - Proposed capital improvements to include the construction of a new 387 pupil place Public School with Child Care Centre

Status Quo: Accommodation and Enrolment

Accommodation & Enrolment

School	Capacity	2017 Actual		2023 Projected		2027 Projected	
		Enrolment	UR	Enrolment	UR	Enrolment	UR
Elizabeth Simcoe Jr PS	369	262	71%	265	72%	261	71%
Guildwood Jr PS	242	119	49%	141	58%	153	63%
Jack Miner Sr PS	354	172	49%	185	52%	199	56%
Poplar Road Jr PS	275	217	79%	259	94%	267	97%
Totals	1,240	770	62%	850	69%	880	71%

Analysis of Board-Directed Option

Close Jack Miner Sr PS & Convert Junior Schools into JK-8 Public Schools

Accommodation & Enrolment with no capital improvements

School	Capacity	2023 Projected		2027 Projected	
		Enrolment	UR	Enrolment	UR
Elizabeth Simcoe Jr PS	369	370	100%	357	97%
Guildwood Jr PS	242	157	65%	180	74%
Jack Miner Sr PS	0	0	-	0	-
Poplar Road Jr PS	275	344	125%	355	129%
Totals	886	871	98%	892	101%

Accommodation & Enrolment with proposed capital improvements

School	Capacity	2023 Projected		2027 Projected	
		Enrolment	UR	Enrolment	UR
Elizabeth Simcoe Jr PS	429	370	86%	357	83%
Guildwood Jr PS	242	157	65%	180	74%
Jack Miner Sr PS	0	0	-	0	-
Poplar Road Jr PS	387	344	89%	355	92%
Totals	1,058	871	82%	892	84%

Analysis of Board-Directed Option continued

Close Jack Miner Sr PS & Convert Junior Schools into JK-8 Public Schools

Projected Enrolment by Program & Grade – October 31, 2023

School	Program	JK	SK	Gr1	Gr2	Gr3	Gr4	Gr5	Gr6	Gr7	Gr8	Total
Elizabeth Simcoe Jr PS	Regular	21	21	23	23	24	22	29	24	30	25	242
	Gifted						20	22	24	26	26	118
	HSP						2	2	2	2	2	10
Capacity 429 UR 86%	Total	21	21	23	23	24	44	53	50	58	53	370
Guildwood Jr PS	Regular	26	22	20	18	17	13	11	8	3	9	147
	HSP						2	2	2	2	2	10
Capacity 242 UR 65%	Total	26	22	20	18	17	15	13	10	5	11	157
Poplar Road PS	Regular	22	22	24	25	25	18	18	13	13	17	197
	Fre Ext						26	22	22	21	21	112
	DD/DH			2	2	3	3	3	3	3	6	25
	HSP						2	2	2	2	2	10
Capacity 387 UR 89%	Total	22	22	26	27	28	49	45	40	39	46	344
All Schools	Total	69	65	69	68	69	108	111	100	102	110	871

Next Steps

- Individual School Meetings to be attended by Principal, Trustee, Superintendents of Education and Educational Planner. All PARC members are welcome to attend.
- Additional PARC Working Meeting
 - PARC Members to provide written submission of feedback and comments received from local school community.
- PARC Public Meeting
- Final Staff Report to Planning and Priorities Committee and Regular Board Meeting

Schedule of Meetings

Individual School Meetings will take place on:

- **Tuesday, March 20, 2018** at Guildwood Jr PS from 6:00 p.m. – 7:00 p.m.
- **Monday, March 26, 2018** at Elizabeth Simcoe Jr PS from 6:30 p.m. – 7:30 p.m.
- **Tuesday, April 3, 2018** at Jack Miner Sr PS from 6:15 p.m. – 7:15 p.m.
- **Wednesday, April 4, 2018** at Poplar Road Jr PS from 7:00 p.m. – 8:00 p.m.

PARC Working Meeting will take place on:

- **Monday, April 16, 2018** at Jack Miner Sr PS from 5:30 p.m. – 7:45 p.m.

Schedule of Meetings continued

- PARC Public Meeting will take place on:
 - **Tuesday, April 24, 2018** at Sir Wilfrid Laurier CI from 6:30 p.m. - 8:30 p.m.
- Final Staff Report, including recommendations, will be presented to the Planning and Priorities Committee scheduled to take place on:
 - **Monday, June 4, 2018** at 5050 Yonge Street
 - Delegations will be heard at this time
- Final Staff Report, including recommendations, will be presented to Trustees at the Regular Board meeting scheduled to take place on:
 - **Wednesday, June 20, 2018** at 5050 Yonge Street

Website and Email Addresses

- Public Website: www.tdsb.on.ca/accommodationreviews
- Scroll to Pupil Accommodation Review (PARC),
then select:
Elizabeth Simcoe Jr PS, Guildwood Jr PS, Jack Miner Sr PS
and Poplar Road Jr PS
- Email: accommodationreviews@tdsb.on.ca
- Trustee Email: jerry.chadwick@tdsb.on.ca

Questions and Comments

